



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	N.J.S.A. GOVERNMENT COLLEGE, KAPURTHALA
Name of the head of the Institution	Dr. Tirath Ram Basra
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01822233581
Mobile no.	9463539206
Registered Email	gckapurthala@gmail.com
Alternate Email	basratirath@gmail.com
Address	Principal, N.J.S.A. Government. College, Kapurthala, Punjab PIN 144601
City/Town	Kapurthala
State/UT	Punjab
Pincode	144601

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Prof. Anita Sagar
Phone no/Alternate Phone no.	01822233581
Mobile no.	9815712527
Registered Email	gckapurthala@gmail.com
Alternate Email	basratirath@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gckpt.com/igac/AOAR%202016-17.pdf
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4. Whether Academic Calendar prepared during the year	Yes
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if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gckpt.com/igac/Academic%20Calendar%202017-18.pdf
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5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B++	276	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	21-Apr-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Extension lecture on	08-Mar-2018	33

Indian Banking Scenario by department of Economics.	01	
Extension Lecture on Globalisation and Indian Economy by department of Economics.	10-Mar-2018 01	45
Extension lecture on Nature of Guruship in Sikhism by department of History.	05-Apr-2018 01	23
Extension lecture on Sri Guru Granth Sahib ji-Samarjit Sarokar by department of History.	05-Feb-2018 01	38
Extension lecture on Financial Derivatives by department of Commerce.	06-Mar-2018 01	41
Celebration of World Population Day	11-Jul-2017 01	50
Van Mahotsav	18-Jul-2017 01	25
Swachh Bharat Pakhwada	01-Aug-2017 14	50
One day camp	08-Aug-2017 01	60
Pledge taking ceremony	14-Aug-2017 01	60
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional

Yes

website	
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Plan of Action for the coming academic session is prepared by IQAC Coordinator and the College Principal well in advance. The same is approved in the meeting of college IQAC
- Preparation of Academic Calendar well in advance.
- Strengthening of academic, cocurricular, and library services.
- Ensuring proper utilization of resources
- Regular supervision and monitoring that the work is actually going according to the plan of action.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Improvement of the overall infrastructure of the institution	<ul style="list-style-type: none"> • Smart classrooms. • Virtual classroom. • Common room Furniture. • Wi-Fi College Campus • Well-furnished Library Reading room. • Office furniture • New Printer, Scanner
Career Counselling & Guidance Cell activities.	<ul style="list-style-type: none"> • Special lecture was arranged for the students of outgoing classes. Mr. Manbir Singh, Chairman IBT Institute, delivered a lecture and appraised the students regarding preparation for competitive exams and interview for upcoming jobs in corporate and Govt. sector. • A special lecture by Prof. Rajiv Kunwar, DAV College, Jalandhar on 'Mind Power and Memory Skill' was organised. • Faculty members of the Career Counselling and Guidance Cell make a continuous effort to keep the students in constant touch with the competitive exams and other related activities for their career planning.
Development of extra curriculum activities for the overall development of the students.	<ul style="list-style-type: none"> • 30 students participated in various cultural activities in intercollege competition held at APEEJAY Institute of Management, Jalandhar. • 9 students went for Intercollege competition 'Kshitiz' held at GNA University, Phagwara. • 11 students participated in various cultural items in the

Intercollege competition 'UMANG 2018' held at Hindu Kanya College. Two students won first prize in two activities. • On World T.B. Day, a special lecture was delivered by Dr. Daksh, Distt. Chief Medical Officer from Civil Hospital, Kapurthala. • Legal literacy Club of the college arranged one lecture on 'Legal Literacy Services'. Resource person was Mr. Sanjeev Kundi, Chief Judicial Magistrate cum Secretary District Legal Services Authority. • On 'Women Day' essay writing, Poster Making and Extempore competition was conducted to save girl child and other women related issues. • Owing to the hard work of item incharges and students, the college lifted First RunnerUp Trophy in Zonal Youth Festival

National Cadet Corps (NCC) activities

• 110 students in two units of NCC (Boys and Girls) working in the college. • 8 cadets participated in 10 days Combined Annual Training Camp. • 4 cadets participated in State level 10 days TSC under Combined Annual Training camp. • 5 cadets participated in Pre TSC-Training camp. • Two groups participated in Independence Day parade at District level and Girls group stood first in parade. • 22 students participated in State level Inter Battalion Drill and Guard of Honour Competition and college stood first runner up. • 5 cadets participated in 10 days National level Special National Integration Camp. • 2 cadets participated in 12 days IGC Selection & Training Camp. • 2 cadets participated in 10 days State level DCATC at NCC Academy, Ropar. • 6 cadets participated in National level National Integration Camp at New Delhi. • 56 cadets participated in Republic Day parade at district level and Boys group was declared first in parade. • 9 cadets participated in State level Inter-Group firing Competition. • 4 cadets participated in 10 Days National Level HP Trekking-1 Camp. • 23 cadets attended 10 days State level Combined Annual Training Camp. • 50 cadets participated in International Yoga Day celebrations at college level. • 9 cadets participated in State level Combined Annual Training Camp at Phagwara. • 29 cadets including 17 girl cadets cleared 'B' certificate

	<p>examination. • 10 cadets including 2 girls cleared 'C' certificate examination</p>
<p>National Service Scheme (NSS) activities</p>	<p>• World Population Day was celebrated with the theme of 'Awareness of Population Increase'. • One Day NSS Camp was organised in the college campus with participation of 60 Volunteers. • 60 students participated in National Unity Day celebrations. • National Constitution Day was celebrated on November 26, 2017. • Seven Days NSS Camp was organised from December 23, to 29, 2017. • January 25, 2018 was celebrated as National Voters Day with the theme 'Awareness among Students about Right to Vote'. • 50 students participate in the programme on Swachh Bharat Mission. • Seminar on Legal Services was organised where 60 students participated. • 50 students participated in State level function on National Youth Empowerment Day. • State level World Environment Day was celebrated with Deputy Commissioner, Kapurthala as Chief Guest. • 25 Volunteers participated in District Level function on International Yoga Day.</p>
<p>Focus on Teaching and Evaluation</p>	<p>• Students are guided in the selection of subjects on the basis of merit and aptitude. • Use of Information and Communication Technology (ICT) in teaching. • Advance teaching plan submitted by every teacher before the semester. • Students are informed about college rules, finance and scholarship • MidSemester test and results carried out. • Focus on tutorial for education and personal guidance. • Inter and intracollege competitions organised by various departments. • Two lecture on the Indian Contract Act. Were delivered by Advocate Vishal Ahuja to the students of B.Com.I. • M.A. Economics students attended the Seminar on 'Agrarian Crisis in Punjab' held at KCL Institute of Management Technology, Jalandhar. • Assignments and presentation by PG students. • Encouragement to students for active participation in the class. • Education trip of Science Students to Science City, Kapurthala.</p>
<p>Strengthening of Research Activities</p>	<p>• Department of Economics organised an extension lecture on 'Indian Banking Scenario' and the resource person was</p>

Mr. Charan Singh, RBI Chair Professor, IIM, Bangalore. • A lecture on 'Globalization and Indian Economy' was arranged by PG department of Economics by Dr. Parminder Singh from GNDU, Amritsar. • Department of History organised an extension lecture on 'Nature of Guruship in Sikhism' by Dr. Sulakhan Singh, Department of History, GNDU Amritsar. • An extension lecture was organised by History Department in which Dr. Balwinder Kaur from Department of Punjab Historical Studies of Punjabi University, Patiala gave the delivered the lecture on 'Sri Guru Granth Sahib- Samajik Sarokar'. • Two College Teachers Dr. Tirath Ram Basra and Dr. Chander Kanta acted as Resource Persons in One Day National Seminar on 'Migration Trends among Youth' organised by Guru Nanak College, Phagwara. • Dr. Chander Kanta presented two research papers in National Seminars. • Dr. Tirath Ram Basra presented two research papers in National Seminars. • Prof. Varinder Kumar of Commerce Department authored five books for various classes in the subject of Commerce and Management. • PG Department of Commerce organised an extension lecture by Mr. Bankim Bhargav on the topic 'Financial Derivatives'. • Department of Punjabi released its annual magazine 'Arrambh' containing innovative writings of students of Punjabi department.

To increase the carrying capacity of the institution through construction of new rooms with the help of Government funding and executive agencies.

Furnishing of newly constructed library reading room

Development of Sport activities in the college.

12 students participated in Inter-college Volleyball (men) competition held at Guru Angad Dev College, Khadur Sahib. • 3 students participated in Inter-college Judo Competition held at GNDU Campus. • 2 students participated in Inter-college power lifting competition (Men) at D.A.V. College, Amritsar. • 3 students participated in Inter-college Athletics Competition (Men) held at GNDU Campus. • One students participated in Inter-college Athletics Competition (women) held at GNDU Campus.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	04-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<ul style="list-style-type: none"> • College has its own website providing important information online. Soft Copy of college prospectus is put on college website for the information to stakeholders. All important information regarding admission and other information is put on college website. • College prospectus reveals detailed information about the college to the stakeholders. Student admission form gives personal, academic and other information about the student. • Student Assembly An assembly is arranged for new students in the beginning of the session and students are appraised about the rules and regulations of the college. • College library is fully automated and student have easy access to locate the books in the library. • Notice Board The college notice board given regular and uptodate information to the students. Students' achievements are put on notice board for the motivation of students. • Student Feedback every year student feedback of teachers' performance in class is arranged through a prescribed proforma. Then this feedback is properly evaluated. • College Office College office is responsible to prepare and maintain proper record of all information in the college. Uptodate information is provided about the college, whenever it is required. • College Council Meetings the College has 'College Council' consisting of Principal and five senior most

teachers. The council formulates the policy and share college information for the proper administration of the college. • Staff Meetings Regular meetings of the staff are arranged from time to time for the discussion and for sharing college information. • College Grievance/Complaint Cell Complaint Box is kept at a particular place and the grievances of the students are properly listened and solved.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Academic calendar stating the schedule of academic and extra curriculum activities are prepared in the beginning of the session. Individual teacher prepares their own teaching schedule and is posted in the attendance register of the students. Meeting of the Staff Council and Heads of Departments are arranged under the chairmanship of College Principal to review and monitor the planned mechanism. Separate Committees with Senior teachers as incharges, are there to implement different activities like NCC, NSS, Cultural, Sports, Campus maintenance, College Alumni, Discipline etc. Besides this college prospectus contains the detailed information relating to each and every aspect for the benefit of students, parents and other stakeholders. Proper record is maintained and preserved relating to each and every activity in the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	01/07/2017	00	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BB	Nil	01/07/2017
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BB	Nil	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	01/07/2017	0
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Medical	50
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Students: The College has a Feedback proforma for Teacher Evaluation by Students. This proforma contains student feedback relating to regularity of teacher in the class, subject matter of teaching, extra study material, skill of linking subject with present conditions, use of teaching aids, students' participation in class, completion of syllabus within time and helping students' career goals etc. Feedback is received from students at the end of each year. This feedback is statistically analysed by a committee of expert teachers. The report of the committee is analysed and evaluated by College Council consisting of Principal and five senior most faculty members. Results of the feedback is also discussed in the staff meetings and acted accordingly. Students have easy access to the Principal for their problems and suggestions. Planning and policies are framed on the basis of Student feedback and suggestions. Teachers: In the beginning of each session, staff meeting are arranged to discuss invite suggestions from the teachers for policy making. Staff meetings are also held to discuss major issues in the college. College Council meetings are often held to analyse the working environment and current issues in the college and for overall development of the institution. Major policy decisions are taken in college council in a democratic way. Meeting are also held with Head of Departments to discuss departmental matters and to get feedback from HODs. Individual teachers can also meet Principal for their suggestions. Overall administration of the college is run on democratic way. Parents : The College PARENT TEACHER ASSOCIATION (PTA) remain active during the year. It is constituted every year. Post of Vice President is held by parents, besides these five executive members are also nominated from among the parents of the students. PTA is a good source of finance for the college. Regular meeting of PTA meetings are held to invite parents suggestions and problems and also for the proposals of expenditure from PTA Fund. Parents raise the problems and suggestion of their ward freely in the meeting. Action of the suggestions and problems are further discussed in the college council meetings and these become a part and parcel of policy decisions. Alumni: The College OLD</p>

STUDENTASSOCIATION (OSA) is a valuable source of feedback from the students and for overall development of the college. Most of the alumni reported that they are well placed in their respective field. Regular meetings of OSA are arranged to invite their suggestions for the development of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Humanities	560	407	354
BCom	Commerce	75	128	75
BSc	Medical	80	39	39
BSc	Non-Medical	80	36	36
BSc	Computer Science	60	19	19
BSc	Economics	80	12	12
MA	English	60	17	17
MA	Economics	60	17	13
MCom	Commerce	60	53	53
PGDCA	Computer Science	45	32	32

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1269	195	44	0	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
54	15	5	16	10	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

- Inaugural Session - In the start of the session, Principal of the college is addressed to the new students. Students are made aware about the rules and regulations of the college and all the activities to be done in the college. Teacher in-charges of Time Table, Discipline, NCC, NSS, Co-curriculum, Sports, Scholarship college

property explain in detail about these activities in detail. • Tutorial Groups – All students of the college are divided into groups of 25 students and are under one tutor teacher. Every month, one period is assigned for tutorial in which students freely shares their college and personal problems with their tutor and the tutor tries their best to solve student problems. Special matters are referred to Principal by the tutor. In addition to tutorial period, students are free to approach their tutor at any time for any guidance and advice. • Career and Counselling Cell – The College has one career and counselling Cell under the charge of one senior teacher. This group of teachers of different subjects guide and advice the students about job opportunities in Govt. and private sector. Extension lectures from the eminent persons in the field are arranged for the students. The Cell maintains a liaison with District Employment Officer regarding job opportunities. College Council and Principal – College council consists of five senior most teachers in the college. They are always available for students for any advice and guidance. In addition to this, students can directly approach College Principal at any time to discuss any matter and for any guidance. • Class Room Environment – Students are encouraged to participate in the class. Students can share their personal problems with the subject teacher outside the class also. Personal attention is given to students by the subject teacher. • Objectives of mentoring the students are – To develop overall personality of the students. To monitor the students’ activities regularly To promote academic achievements To provide moral, emotional and psychological support. To guide the students for their career. To prepare students the help in service of the society. To prepare the students to meet the future challenges

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1464	44	1 : 33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
52	44	8	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	nil	Lecturer	nil
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	103201	1	04/01/2018	13/04/2018
BSc	103301 (Medical)	1	04/01/2018	13/04/2018
BSc	103301 (Non-Medical)	1	04/01/2018	13/04/2018
BSc	103301 (Computer Science)	1	04/01/2018	13/04/2013
MA	213101 (Economics)	1	26/12/2017	30/03/2018

MA	216401 (English)	1	16/12/2017	04/04/2018
MCom	217601	1	26/12/2017	31/03/2018
PGDCA	303501	1	11/12/2017	05/04/2018
BCom	108501	1	19/12/2017	03/04/2018
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- Due to the GNDU affiliation college strictly follows the academic calendar of the University for examinations, evaluation and assessment. College has prepared its own Academic Calendar and uploaded on the college website.
- 'Lesson Plan' is prepared by every teacher in the beginning of the session and a copy of this is pasted in the Students Attendance Register.
- Mid-Semester Examination, on the pattern of final examination is conducted prior to University examination.
- In house tests, university paper pattern is followed so that students are able to prepare themselves for final exams.
- Students are given MCQs, class tests, assignments and presentations based on their syllabus topics for their continuous evaluation on regular basis.
- Teaching is mainly through smart classroom equipment. Teachers prepare their own PPTs for teaching.
- Special attention is also given to slow learner and their performance is specially monitored. Advance learner students are encouraged do to more and are provided advance books by the teachers also.
- Absent students are daily reported in the College Office by every teacher. College.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- In the beginning of each session, Academic Calendar is prepared and uploaded on the college website.
- Efforts are made to adhere the academic calendar.
- Academic Calendar gives the details of admission dates, teaching schedule, examination schedule, Sports activities, and cultural activities besides the other, Admission dates and End Semester examination is scheduled by the University.
- In the College, Mid Semester Examination is conducted in the last week of September 2017.
- In the Even Semester due the shortage of time, instead of MST, class tests are conducted by individual teachers and proper record is maintained.
- Mid Semester examination is made compulsory for all students. It is on the pattern of final University semester examination.
- Regular class tests are also conducted by individual teacher. Practical examination of science and computer science students is conducted on the pattern of university examination.
- Students are also prepared for Viva-voce examination in the class and through special sessions.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gckpt.com/courses_available.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
103206	BA	Humanities	99	53	53.5
108506	BCom	Commerce	53	46	80.9

103306	BSc	Medical	6	6	100
103306	BSc	Non-Medical	14	12	85.7
103306	BSc	Computer Science	10	10	100
103306	BSc	Economics	8	4	50
216404	MA	English	16	14	100
213104	MA	Economics	14	14	100
217604	MCom	Commerce	46	42	91.3
303502	PGDCA	Computer Science	29	27	93.1
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.gckpt.com/igac/Feedback%20Report%202017-18.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	Nil	30/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/07/2017	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	30/06/2018
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not applicable	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	1	00
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	5
History	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2017	0	Nil	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2017	0	0	Nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	0	1
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Population Day	NSS	5	50
Van Mahotsav	NSS	5	25

Independence Day	NSS	2	80
National Unity Day	NSS	5	60
National Education Day	NSS	5	60
National Constitution Day	NSS	5	60
Eye Donation awareness campaign	NCC	5	80
National Voter Day	NSS	5	75
World Environment Day	NSS	10	25
Blood Donation Awareness campaign	NCC	4	52
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swachh Bharat Internship Programme	Participation Certificate	Ministry of Human Resource Development, Govt. of India	18
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	Activities undertaken under Swachh Bharat Pakhwara	2	50
Swachh Bharat	NSS	Extension lecture on Swachh Bharat Mission by Mr. Kulbhushan Goyal (EO- Municipal Council, Kapurthala	2	100
Gender Issue	Economics Department	Celebration of International Women Day - essay writing, poster making competition on 'Save the Girl	4	60

		Child' and women related issues)		
Swachh Bharat,	NSS	Swachh Bharat Internship programme under Ministry of Human Resource Development, Govt. of India(Cleanliness awareness campaign by student volunteers by adopting four villages in the district (Door to door campaign)	6	23
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	00
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	01/07/2017	29/06/2018	00
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	29/06/2018	Nil	0
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
--	--

42.58

42.32

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Newly Added
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-granthaya	Fully	3	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35928	0	0	0	35928	0
Reference Books	0	0	22	10962	22	10962
Journals	18	0	18	0	36	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	100	0	100	0	200	0
Weeding (hard & soft)	0	0	0	0	0	0
Others(s pecify)	0	0	0	0	0	0

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	NIL	29/06/2018
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	54	3	4	14	2	1	10	50	0
Added	0	0	0	0	0	0	0	0	0
Total	54	3	4	14	2	1	10	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
78.42	42.63	42.58	42.58

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Various types of funds like Science fund, Sports fund, Amalgamated fund, Annual fund, Health fund etc. is collected from students and is a part of fee structure. The college ensures that this amount is properly allocated and utilised by the concerned department. Required funds for the maintenance and utilisation of infrastructure are allocated by Principal and Bursar as per the requirements of Heads of Departments. Allocation and utilization of funds are as per Punjab Financial Rules and as per guidelines issued by higher authorities. Every department has their own stock register with up-to-date record. College has a committee for the upkeep of infrastructure and Property of the College. Infrastructure is maintained and utilised for the following purpose. Laboratory and Computers- The College has nine laboratories in all. These are used to impart practical knowledge to students as per university syllabus. Regular practicals are conducted in the laboratories. Funds are required for regular repair of equipment and purchase of chemicals, samples

etc. Computer laboratories are established by the College from funds received from UGC and from its own resources. Computers are widely used for academic and office purposes. These are regularly upgraded as per requirements and necessary software are purchased as per requirements. Proper supervision is there at the time of use of infrastructure and computers. Library - Additions are made in the library whenever funds/ grant is received from any source and from our sources. Books are issued to students for 15 days with a facility of renewal. Proper record on the form of Stock Register, Books Issue Register, Newspaper and Magazine/journal is maintained in the library. To ensure return of books 'No Dues' from the library is must for students before taking the roll number slip for semester examination. College library building include newly constructed well-furnished air-conditioned 'Reading Hall' for the students. Sports Complex - Sports complex of the College consists of six playgrounds and one Gymnasium. It is maintained through Physical Education Department. Playgrounds are used for physical education practical. Every Year Annual Sports Meet is organised for the physical development of the students. Gymnasium is open to students and teachers. Classrooms - Classroom cleanliness and maintenance is regularly monitored by a Committee. Arrangement of proper lighting and ventilation is ensured in the classrooms. At the department level, HOD submit their requirement to the Principal regarding classroom furniture and other facilities. Overhead projector and Smart Classroom system is properly supervised for its working and necessary repair and is ensured that it is properly utilized by the teachers. Cleanliness of classrooms, gymnasium, laboratories, toilets, besides other campus is under the supervision of a committee with a senior teacher as its head. Services of plumbers, carpenters, masons, Computer experts are regularly called to ensure the maintenance of classrooms and other infrastructure.

<https://www.gckpt.com/iqac/Infrastructure%20Maintenance%20Procedure%202017-18.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Post matric Scholarship	412	5236512
b) International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Essay-writing competition on 'Namdhari Movement and life and contribution of Baba Ram Singh' was conducted.	03/02/2018	85	History Department

Department of Punjabi released their Annual Magazine 'Arrambh' containing innovative writings of students of Punjabi department.	08/02/2018	170	Punjabi Department
Special lecture on 'Preparation for competitive examination and Interview' was delivered by Mr. Manbir Singh, Chairman IBT Institute, Kapurthala.	19/02/2018	80	Career Counselling and Placement Cell
Special lecture on Legal Services was delivered by Mr. Sanjiv Kundi (CJM cum Secretary) District Legal Services Authority, Kapurthala.	28/02/2018	135	Legal Literacy Club, N.S.S. N.C.C. Units
On the occasion of International Womens Day, Essay Writing and Poster Making Competitions on 'Save the Girl Child' and women related issues were conducted.	08/03/2018	160	Economics Department
Extension Lecture was delivered by Prof. Rajiv Kumar, DAV College, Jalandhar on 'Mind Power and memory Skill'.	21/03/2018	80	N.S.S and Science and Environmental Society
A lecture was conducted on Drug Abuse Prevention Programme.	23/03/2018	120	N.C.C. Unit
Education Tour to Science City, Kapurthala was organised to inculcate the habit of scientific thinking among the students.	27/03/2018	35	Science Environment Society
College students	21/06/2018	105	District

participated in International Yoga Day celebrated at District level under the theme Healthy India.			Administration, Kapurthala
During the session Special Remedial Classes for slow learners were conducted.	01/07/2017	220	English and Economics Departments
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling and Placement Cell	2	510	2	7
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.Sc.	Science	G.N.D.U. Amritsar	M.Sc. Chemistry
2018	1	B.Sc.	Science	Chadigarh University	M.C.A.

2018	3	B.A.	Humanities	Lyallpur Khalsa College, Jalandhar	M.A. Music (V)
2018	4	B.A.	Humanities	N.J.S.A. Govt. College, Kapurthala	PGDCA
2018	9	B.Com.	Commerce	N.J.S.A. Govt. College, Kapurthala	M.Com
2018	5	B.A./B.Com . /B.Sc.	Humanities, Commerce, Science	N.J.S.A. Govt. College, Kapurthala	M.A. Economics
2018	3	B.A.	Humanities	N.J.S.A. Govt. College, Kapurthala	M.A. English

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
A lecture was conducted on Population Issues in India on the occasion of World Population Day.	Institution	50
A lecture was organised to celebrate National Constitution Day.	Institution	90
On the occasion of National Voters Day various activities like	Institution	560

Rally, Lecture on Right to vote and Pledge were conducted.		
Extension lecture on 'Sri Guru Granth Sahib - Samajik Sarokar' was delivered by Dr. Balwinder Kaur, Department of Punjab Historical Studies, Punjabi University, Patiala.	Institution	110
Red Arts Punjab Group of Punjabi University Patiala performed a 'Nukkad Natak' (Play) in the college campus.	Institution	410
On the occasion of International Womens Day, Essay Writing and Poster Making Competitions on 'Save the Girl Child' and women related issues were conducted.	Institution	160
A special lecture was delivered by Prof. (Dr.) Parminder Singh, Former Head of Department of Economics, G.N.D.U. Amritsar on "Globalization and Indian Economy"-its impact and implications.	Institution	85
Painting competition was organized in the college campus on the theme "Save Flora and Fauna for Better Health".	Institution	60
Extension lecture on 'Nature of Guruship in Sikhism' was delivered by Prof. Sulakhan Singh, G.N.D.U. Amritsar.	Institution	120
College students participated in various Inter-College Sports Competitions held at G.N.D.U. Amritsar.	University	21
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	International	awards for Sports	awards for Cultural	number	student
2017	Nil	National	Nil	Nil	00	Nil
2018	Nil	International	Nil	Nil	00	Nil

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are part and parcel of the institution. Whatever the College is or is doing, it is for the development of overall personality of the students. So, for the purpose of sharing assigning duties and responsibilities with the students, they are made members of different Committees, Societies and Associations in the College. Two representatives of students are nominated as members of College Internal Quality Assurance Cell (IQAC). They are invited to attend IQAC meetings and are encouraged to have the views of the student community as a whole. To create interest of students in co-curricular activities and for harmonious development of students, various departmental Societies/Associations are established and these are managed by students themselves under the guidance of teachers. At present, departmental Societies/Associations include:- Punjabi Sahit Sabha, History Association, Science and Environment Society, Commerce Forum, Planning Forum, Mathematical Society, Music Society, English Literary Society, Political Science Association, Philosophy Society etc are working on self-finance basis. These societies organise Trips, Cultural programmes, Essay writing competition, Poster making, Extension lectures etc. These responsibilities help the students to be future leaders, give them a certain boost by learning confidence, team work spirit, selfpresentation, time management and other kinds of skills.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The College has registered Alumni Association namely 'Old Students Association' (OSA). It is managed through executive Committee of old students. One alumni member is appointed as President of the Association. Association has its own bank account and donations from students are received in this account. This account is jointly operated by Principal of the College and Secretary of the Association. Executive Committee meetings are called from time to time and discuss the work to be done in the college. Beautification work of One 'Old Students Association (OSA) Park' in the college is sponsored by OSA. Association has hired one gardener for this purpose and his salary is paid from its own fund.

5.4.2 – No. of enrolled Alumni:

350

5.4.3 – Alumni contribution during the year (in Rupees) :

50000

5.4.4 – Meetings/activities organized by Alumni Association :

Executive Committee meetings of Old Students Association (OSA) is held from time to time.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• **Staff Council** : - Staff Council with senior faculty members to help Principal to frame policies and to take major decisions in the college. Council meetings are arranged at particular interval of time and special meetings are arranged whenever a major matter arises. Staff Council takes following decisions in the meetings held quarterly in a year: • Preparation of College Time-table. • Allocation of Extra-curricular work of teachers. • Organizing extra-curricular activities, including cultural activities of students, sports, games, National Service Scheme and other social services schemes and academic societies. • Laying down guidelines for purchase of library books and laboratory equipment in consultation with the appropriate departments. • **Parents-Teachers Association** : - Every year, in the start of the session, A Parents-Teachers Association (PTA) is constituted as per the guidelines of Govt. of Punjab. Every faculty member and the parents of each and every student is member of PTA. Executive of PTA is constituted under the chairmanship of Principal. PTA executive meets from time to time to discuss the issues for the betterment of the college. • A general body, consists of all the parents and teachers, meets occasionally and it gives paramount importance in ensuring a healthy and congenial academic atmosphere in the college. • The PTA has been focusing on the growth and development of the college since its inception. • The body collects only a moderate amount as donation from the parents which is utilized in the college for the welfare of students. • It provides salary for the Guest Lectures, Security Staff, Computer Lab Assistant, etc. Drinking water facilities and cleanliness of the college is also looked after by the PTA. • Generally the PTA is providing all essential amenities and their maintenance. It also supports the financially poor and backward students. • **Internal Quality Assurance Cell** : - • IQAC works under the chairmanship of College Principal. Its members consist of senior faculty members, non-teaching staff members, and representatives of college Alumni, students, social organisations, industry and parents. • This body is responsible for framing 'Plan of Action' for the whole year. This plan is discussed in the IQAC meeting. Quarterly meeting of IQAC is arranged to discuss and evaluate working of 'Plan of Action'. • Further IQAC plans to enhance capabilities of teaching staff by organizing Extension Lectures, Seminars, Workshops etc. • It works on the implementation of all the activities chalked out in plan of action during the year. • In quarterly meetings it plans on enhancing teaching learning methodologies and works on it extensively throughout the year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development is undertaken by the affiliated University (Guru Nanak Dev University, Amritsar). The college follows the curriculum designed of the University for the courses run by the college. However, a number of faculty members are involved in course restructuring and various other committees constituted by Guru Nanak

Dev University, Amritsar. Work load is distributed as per specialization of faculty members in the college.

Teaching and Learning

The college has highly qualified and dedicated teaching faculty to teach the students. The syllabi are divided into two terms and teaching plan is framed and subsequently monitored by heads of departments. Infrastructure support is provided to teaching learning process. Students are taught with the help of modern teaching aids. The college has 15 ICT enabled classrooms including 10 smart classrooms. The college has also a well-equipped library for both faculty and students.

Examination and Evaluation

The students are periodically evaluated through classroom tests and oral presentation. The college conducts Mid Semester Examination of the students on the pattern of final University examination. Besides, assignments, seminars and presentations are integral part of the curriculum. An Examination Board is also constituted to ensure smooth functioning of the entire evaluation process. Final examination is conducted as per University norms. Faculty members also perform the duties supervisory staff in examination centres and of table marking of University papers.

Research and Development

- Presentation of research papers by faculty in national/ international seminars/ conferences.
- Publication of research papers and books written by faculty.
- Institutional level workshops and seminars.
- Teachers are called to act as Resource Persons in National Seminars.

Library, ICT and Physical Infrastructure / Instrumentation

- Library subscribes to journals and magazines.
- Automation of college library.
- Provision of books to students in need for a session at departmental level.
- Upgradation of library infrastructure (ICT).
- Additional library reading room under construction.
- Generator set, CCTV cameras, mobile jammers installed.
- Further installed upgradation of physics lab equipments.
- Upgradation of overall infrastructure.

Human Resource Management

The college has qualified faculty and trained office staff. The college is managed by the Principal through College Council and various committees.

	The college has created a number of offices, such as, College, Bursar, Registrar House Examination, PTA Secretary, Property Incharge, RUSA Coordinator etc. Senior faculty members are given responsibility for these offices on rotational basis. Other faculty members are attached with committees for gaining experience in administration and management.
Industry Interaction / Collaboration	College lacks interaction/collaboration with the industry
Admission of Students	<ul style="list-style-type: none"> • Guiding students for right choice of subjects. • Admission to various programmes on merit basis as per guidelines of GNDU, Amritsar and norms of Punjab Govt. • Implementation of Reservation Policy of Govt. of Punjab in the admission of students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College has its own website and it is properly maintained and updated. .College has a separate Facebook page and whatsapp is widely used for planning and development. • In academic - use of SPSS and Tally by Commerce students. • on-line submission of students return to university. • Online- process of Post Matric Scholarship scheme.
Administration	Fully Computerised College office. • Monitoring of College campus from Principal Office through CCTVs. • Wide use of e-mail. • WhatsApp messages to provide quick information to staff. •CCTV cameras in the college campus. •Emphasis on paperless work.
Finance and Accounts	Online receipt of RUSA grants from Higher authorities. • Online submission of salary bills to Treasury office • Use of Public Financial Management System (PFMS) for payments of salaries and other expenses. • Use of NEFT/ RTGS for payment. • Online transfer of funds of RUSA grant to the account of beneficiary. • Computerized record of financial transactions of the College.
Student Admission and Support	<ul style="list-style-type: none"> • A soft copy of college prospectus is provided on college website. • List of students admitted is submitted online to University in their system and registration number of students is

	<p>automatically generated. • College Library is fully automated a searching the book is computerised. • Application for Post- Matric scholarship is submitted online to higher authorities. • Free internet facility is provided to students. • College website is widely used to give quick information to students.</p>
Examination	<p>• College Examination Board is provided ICT tools necessary for its smooth work. •Online submission of examination fee to the university. • Online receipt of Date Sheet for theory and Practical examination. • University has a software for online submission of award list of practical examination, viva voce conducted in the college. • Absentee list of University examination is submitted to university online. •CCTV camera is made mandatory in each room, where examination is to be conducted. • A Soft copy Result Gazette is provided by university on their website and is downloaded by the College.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	0
2018	Nil	Nil	Nil	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration

programme				
Trainers Programme on Right to Information Act	8	05/03/2018	07/03/2018	3
Trainers Programme on Right to Information Act	8	19/03/2018	21/03/2018	3
Faculty Development Program on Recent Developments and Techniques in Teaching Learning in UG Program by KMV, Jalandhar	1	13/11/2017	18/11/2018	6
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Implementation of welfare schemes of Govt. for teaching and non-teaching staff and students of the college. • Facilitation of timely reimbursement of medical expenses of the staff • Provision of various leaves such as casual leave, earned leave, medical leave in addition to maternity leave for female staff. • Gratuity and leave encashment on superannuation. • Provision of Employees Provident Fund. • CCTV cameras installed for security and safety. • Fully Wi-Fi campus. • Free Parking area. • Canteen facility. Proper infrastructure facility in the form of computer, printers, scanners. 	<ul style="list-style-type: none"> • Implementation of welfare schemes of Govt. for teaching and non-teaching staff and students of the college. • Facilitation of timely reimbursement of medical expenses of the staff • Provision of various leaves such as casual leave, earned leave, medical leave in addition to maternity leave for female staff. • Gratuity and leave encashment on superannuation. • Provision of Employees Provident Fund. • CCTV cameras installed for security and safety. • Fully Wi-Fi campus. • Free Parking area. • Canteen facility. Proper infrastructure facility in the form of computer, printers, scanners. 	<ul style="list-style-type: none"> • Facilitation of award of Govt. scholarship to various categories of students. • Books from the Book Bank/Department Libraries for the whole semester. • Remedial classes for weak students. • Student Suggestion Boxes in the College. • Students' Grievance Redressal Cell in the College. • Anti-Ragging Cell in the College. • Facility of filtered RO Drinking water. • Facility of First-Aid (Only basic). • Separate Common Room for girl students. • NCC/NSS Units in the College for overall growth of the students. • Facility for participation in University Youth Festival. • Hygienic Cafeteria for Students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

- The college performs External and Internal Audits annually. As a result, the college completes each work with high quality performance and documentation.
- The income resources, Expenditure, Balance sheet and other matters related to finance, both internal and external are audited.
- For expenditure over major projects, sanction is taken and documents are verified by the Bursar and then the principal, which ensures a transparent and fair procedure.
- Internal financial audit is done in the form of checking of bills by College Bursar.
- External financial audit is conducted by the Auditors of Government of Punjab.
- Audit of Parents-Teachers Fund and fund of Self Finance Courses is done on annual basis by independent auditor.
- UGC funds and RUSA fund audit are done on the completion of the project/grant.
- Utilization certificate is submitted to concerned higher authorities on regular basis.
- Inspection committees are formed by the Higher Education department for the purpose on internal and external checking purpose.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
View File		

6.4.3 – Total corpus fund generated

4774600

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal, College Council
Administrative	Yes	Department of Higher Education, Govt. of Punjab.	Yes	Principal, College Council.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parent-Teacher Association remains active throughout the session to get feedback from the parents of the students.
- It makes provisions for guest faculty lecturers and assistant staff in labs, office and college library against vacant posts as per the Punjab Government norms.
- It also makes provisions for maintenance of the college campus and office equipment.
- It provides funds to meet the requirements of laboratories, house examination, sports and cultural activities for the smooth functioning of academic and co-curricular activities in the institution.
- Representatives of parents of students also participate in decision making process. During the year, Rs. 65.00 lakhs was received from parents and other sources under PTA fund.

6.5.3 – Development programmes for support staff (at least three)

- Provision of Festival loan under Punjab Govt. scheme.
- The college enables

the support staff to get their medical bills reimbursed as per the Punjab Government Norms. • Hiring of temporary support staff in case of need for the purpose of employment generation. • Support staff is involved in various committees to make them feel belongingness with the institution.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Wide use of ICT for teaching and administration work. • Active involvement in co-curriculum activities and implementation of Govt. schemes. • Infrastructure development in the college especially from RUSA funds. • 'Honesty Shop' in the college to inculcate habits of honesty among the students. • The college encourages students participation in Sports, Cultural and Social Activities as well as excelling in Academics. • Remedial classes are taken for the slow learners and for advanced learners web resources are suggested and books are provided. • Publicity through prospectus, website, advertisement and visits to the catchment area schools are done to increase enrolment of students. • Continuous Internal assessment has been initiated and students are made to answer MCQs in the class, and their in-depth knowledge of the subject is strengthened. • Career Counselling Cell creates awareness among regarding jobs, competitive exams and various opportunities in different fields.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Extension lecture on Indian Banking Scenario by department of Economics.	08/03/2018	08/03/2018	08/03/2018	33
2018	Extension Lecture on Globalisation and Indian Economy by department of Economics.	10/03/2018	10/03/2018	10/03/2018	45
2018	Extension lecture on Nature of Guruship in Sikhism by department of History.	05/04/2018	05/04/2018	05/04/2018	23
2018	Extension lecture on	05/02/2018	05/02/2018	05/02/2018	38

	Sri Guru Granth Sahib Ji - Samajik Sarokar by department of History.				
2018	Extension lecture on Financial Derivatives by department of Commerce.	06/03/2018	06/03/2018	06/03/2018	41
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Programme of Women's Day (essay writing, poster making and Ex-tempore competition on 'Save the Girl Child' and women related issues)	08/03/2018	08/03/2018	45	15
Extension lecture on Girl's Child Day by the college Principal, to recognise the importance of empowering and investing in girls	11/10/2017	11/10/2017	60	20
Lohri Celebration with the theme "Har Nari Ko Padhana"	12/01/2018	12/01/2018	200	60

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- College has rain water harvesting facility which allows to utilize an energy resource better. Since drinking water is not easily renewable, so it helps in reducing wastage, arresting decline in ground water levels and preventing

surface water run-off. • Deployment of Solar panels on the roof of the physics theatre to utilise free of cost solar radiations resulting in reduction of electricity bills and conservation of energy. To give practical shape to the solar panel project, an internal committee was constituted in the college and project was approved by the local committee after setting goals and objectives. Finally the system was installed as a measure of energy conservation. • Use of LED bulbs and power efficient equipments.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Provision for lift	No	0
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	11/07/2017	1	Celebration of World Population Day	Population issues	50
2017	1	1	18/07/2017	1	Tree Plantation Drive	Deforestation and pollution control	25
2017	1	1	03/10/2017	1	Blood Donation Campaign	Importance of Blood Donation	52
2018	1	1	20/02/2018	1	Eye Donation Awareness campaign	Importance of Eye Donation	82
2018	1	1	01/08/2018	14	Swachh	Cleanli	26

			017		Bharat Internship Programme	ness Awareness	
2018	1	1	05/06/2018	1	Celebration of World Environment Day	Defforestation and pollution control	32
2018	1	1	21/06/2018	1	Celebration of International Yoga Day	Health Issues	54
2018	1	1	08/08/2018	1	Celebration of International Women Day	Save girl child and women empowerment	60
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<ul style="list-style-type: none"> • College Prospectus for students and parents. • Punjab Civil Service Rules. • Punjab Financial Rules. • UGC Guidelines. • RUSA Guidelines. • University Calendar • PTA/Alumni Rules regulations 	01/06/2017	<p>Rules and regulation framed by different bodies at higher level are strictly followed in the day-day-working of the college.</p> <ul style="list-style-type: none"> • Finance and account matters are handled as per Punjab Financial Rules/ and asper UGC/RUSA guidelines. • Proper mechanism for internal control on financial matters. • Wide awareness about the rules and regulation of the college to the students and parents. • Strick university rules against coping in examination.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of National Unity Day	31/10/2017	31/10/2017	80
Celebration of National Constitution Day	28/11/2017	28/11/2017	60
Rally on National Voters Day	25/01/2018	25/01/2018	75
Lecture on Legal Services	28/02/2018	28/02/2018	60

Celebration of International Womens Day	08/03/2018	08/03/2018	60
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Solid waste management by segregating biodegradable and non-biodegradable wastes, making use of ITC to reduce paper consumption, minimising the use of plastic bags, disposing of the trash and non-usable items to suitable vendors.

Regular tree plantation drives to combat environmental issues like deforestation, green house effect, global warming , soil erosion, improvement of air quality and flaunting aesthetics

Replacing the welcome bouquets with green plant pots during annual prize distribution function, sports function, extension lectures, inter-societal functions and other cultural/academic functions.

Promoting eco-friendly spirit amongst the students during celebration of festivals like Diwali and Gurupurabs.

College maintains a Botanical Garden which has collection of local flora and other plant species. Besides conservation of native species, it helps to study the practical syllabi mentioned in the university curriculum.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

11. TITLE OF THE PRACTICE-1:- "EDUCATION INCLUSION" 2. GOAL:- Our guiding principle for Education Inclusion is based on easy access, student success and high quality learning. This design aims to integrate diversity, equity and educational quality efforts. Our institution endeavours to develop effective educational practices that would lead to transformational change for student learning and achievement. The focus would be to develop effective verbal, non-verbal, written, technological and media communication skills to support and enhance student learning. Being a government institution, our institution primarily caters to the needs of students from socially and economically backwards sections of the society. The aim of the practice is to enhance their learning capabilities so that they are better placed in the society. 3. THE CONTEXT :- The institution is providing admissions to students to various courses primarily on the merit basis but due weightage is given to the socio-economic backwardness. The institution adheres to the norms of Punjab Govt. with regard to reservation to SC/BC. Institutional strategies are chosen keeping in view that the bulk fabric belongs to socio-economic backward section and to foster in their cognitive ability, to transform them into socially functional unit. 4. THE PRACTICE :- Instructional plans are crafted based on students' needs, curricular goals and subject matter. The emphasis is on continuous assessment through innovative techniques such as seminars, assignments on current topics, quiz, and project work, in which maximum student participation is ensured. The institution provides an apt platform for students' all-round development, support teaching aids are used to provide quality higher education. Best efforts are made by the institution to provide the financial assistance under govt. schemes on merit cum means basis. Computer based courses are also part of the curriculum to provide student accessibility to upcoming, dynamic areas of study. These courses are self-financed and relatively costlier for these students to afford. These courses can be made accessible for weaker sections of society if required funding is provided. 5. EVIDENCE OF SUCCESS:- The achievement of 'Educational Inclusion' is evident from increase in proportion of students from SC/BC categories in total enrolment in the institution. This proportion being 47.1 in 2012-13 has

relatively increased to 59.4 in 2017-18. These students are also a part of the merit position holders of the university and actively participate in various co-curricular activities like cultural and sports event and exhibit their valour, discipline, spirit of adventure and loyalty towards duty in NCC unit and to quench their ideals of selfless service they also become a part of NSS unit, which has been actively organizing various orientation programme in the college.

6. PROBLEMS :- There are financial and other constraints while implementing the above mentioned goals. Some of the faculty positions as well as non-teaching posts are lying vacant. The institution has to make arrangements out of self-generated funds. Even the carrying capacity of the institution is limited viz-a-viz the no. of applicants for enrollment in various courses of study. Secondly, no. of seats particularly in upcoming courses should be increased and job-oriented courses must be introduced in govt. institution. Vocational courses would ensure students influx and would equip them as self-sufficient entity. Students yearning for higher education would help in inclusion and would prove to an efficient component of bringing change in society and nation at large. So, there is need on expansion of institution for higher learning.

1) TITLE OF THE PRACTICE-2 :- "STUDENT CENTRIC TEACHING PRACTICE" 2) GOAL:- The main objective of the college is to provide total education i.e. an integrated development of critical, ability, work ethic and personality development. To assist students in adapting to new technology, concepts thus equipping them to become self-sufficient entity of society. We, at college provide quality education to the students at large. Thus the ambience and life skills oriented learning prepares students for meaningful careers. Our college aim to assist students in developing knowledge, skills, and dispositions. Our college motivates the students stock of energy towards a favorable constructive activities.

3) THE CONTEXT :- Our college encompasses a variety and diversity of students. Majority of students hail from economically and socially weaker section. Methodology of teaching involves variety of activities followed by feedback and evaluation. Discussions between student-teacher enhance the environment conducive to learning. Keeping in view the kind of students admitting to college, creates variety and challenges that are vital for the task of teaching and learning.

4) THE PRACTICE :- Teaching methods are maneuvered to fit students' mental level and capability, procedures thus moulded not only makes learning easy and enjoyable but also adds candour to the concepts principles facts. Thus teaching in such a skillful manner provides conducive and congenial ambience in the class-room. It not only arouse mental ability of the students but also triggers their cognitive, evocative faculties of thought process. The problems encountered thereby are efficiently solved and explained in detail by taking remedial classes, additional sessions of discussions and problem solving sessions. These interactive sessions lessens the gap between students and teachers that facilitates in building the confidence among students. Students are not only chiselled academically but also motivated for contributing their participation in various co-curricular activities.

TITLE-3:- "Multifaceted development of Students" Goal:- Teaching differs from the old "Show and Tell" practices. Instruction is not merely confused to lecturing in the classroom but, instead, extends into the home and the community and around the world. The job is to counsel students as they grew and mature-helping them integrate their social, emotional and intellectual growth. The fundamental job of teaching is no longer to distribute facts but to help them learn how to use them by developing their abilities to think critically, solve problems, make informed judgments and create knowledge that benefits both the students and the society. Multidimensional development aims at nurturing students talents through co-curricular activities reinventing the role of teachers inside and outside the classroom.

THE CONTEXT:- Hearing cultural skills such as singing, dancing, playing instruments etc. will not only give an opportunity for students belonging to marginalized sections to bring out their hidden talents but also getting a feeling of equality with

others. Sports and games along with health education are integral part of curriculum to develop mental, moral and physical faculties among students. NCC and NSS and Red Cross unit are functioning efficiently in the college organizing various exhibition, trips, tasks and camps where students and faculty members participate enthusiastically. Swachh Bharat Mission of the Govt. of India specially aims at not only cleaning the surrounding, but also to make aware the general public about the cleanliness drive of Govt. of India and its importance for the health of India. THE PRACTICE:- The burden of studies is relieved by the sports and cultural events and other co-curricular activities. From our pedagogy and infrastructure to our sports and cultural activities, we believe that every aspect contributes in the holistic development of our students. The NCC cadets of our college are specifically selected by the unit for presenting Guard of Honour to VIP's visiting the Battalion. At the district level Independence Day and Republic Day Parade Maximum NCC cadets of our college are selected to parade. At district level, our parade stood first in the drill competitions. PROBLEMS:- Lack of funds and manpower slaps the college to attain growth and success. Shift from annual to semester system clashes with study and cultural events. Red Cross Society organizes blood donation camps, AIDS awareness and other medical and value added programmes. NSS unit had undertaken various relief works and cleaning and beautification of college campus had been efficiently done by NSS unit. NCC has been continuously engaged in grooming the youth of the college into a disciplined and patriotic citizens. 23 students of the college were registered as Volunteers for "Swachh Bharat Summer Internship, 2018" under the Ministry of Human Resource Development, Govt. of India. They were assigned four villages in Kapurthala District to complete 100 hours of internship to aware the villagers about cleanliness. 18 volunteers successfully completed the internship programme. Certificate to these students were issued by Ministry of Human Resource Development, Govt. of India. 1. TITLE-4 : -"Performativity and Research Aptitude " 2. Goal:- Development of Research Aptitude and initiatives among the faculty members in different areas of interest. Scientific investigation enables faculty members to expand their knowledge that indirectly is beneficial to the students. Teaching and Research are complimentary activities and even UGC also emphasize upon doing extensive studies. Research and Pedagogical activities aim to improve skills, refreshes learning and ensures innovative methodology in teaching. The acquired Pedagogical knowledge and skills encourage each student to develop critical thinking and problem solving skills. 3. THE CONTEXT:- This expertise is recognized and acknowledge in the newer ways of teaching along with learning, organizing and evaluating. These elements facilitates learning and a climate is developed that encourage positive social interactions, active learning, self-motivation and these experts also set an example for others to pursue on the same path. A Balance is maintained between teaching and Research activity. A refined insight is gained to design various activities with a purpose of motivation, making, learning interesting and settling an inspiring image and perception among faculty members and students as well. 4. THE PRACTICE:- The faculty members are committed towards the teaching work-load inspite of their engagement in research initiatives. They make best use of their non-teaching days and vacation period to carry forward their scientific investigations. The Principal of the college acts as a catalyst for the faculty to engage in active research. Since the college is a composite college, the emphasis tends to be more on teaching at present but some of the teachers have either undertaken individual research work or started preparing their research proposals. Apart from their own research activity, this investigation is also promoted among the students by having project work both at UG and PG levels. 5. EVIDENCE OF SUCCESS:- Ten faculty members hold Ph.D. degree and are continuously update their research area. Others faculty members got inspired with their efforts and determination to carry out multiple duties. This has helped promote a viable research atmosphere. The faculty are alert to the

latest happenings in their field and faculty members have presented papers at National/International Seminars. They have also published books, articles at various Seminars, popular articles in newspapers etc. 6. PROBLEMS:- Since the institution is localized in Kapurthala, access to the data sources and subject experts in different areas becomes difficult during the stipulated period. Keeping in new the location and inaccessibility of data, another problem is of time constraint that slaps limits to achieve the set goals.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.gckpt.com/igac/Best%20Practices%202017-18.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution aims at all round education, targetting comprehensive, all-inclusive and broad spectrum development of students to help them nurture themselves fully in every field of life related to cognitive, affective and psychomotor domains. The college distinctly stands apart by adopting a diverse pedagogy which is a healthy mix of rigorous academic and extra-curricular ventures that derive their employability, productivity and well-being to ensure that the nation and society thrives. • To make its faculty successful educators, institution promotes inventive teaching methodology by improvising creative projects, co-operative, competency based and problem oriented learning, teaching through design and technology by inviting interactive sessions accentuating upon communication. • The institution takes care to involve the students in sports and physical activities to ensure that besides building stamina, patterns of discipline, determination, obedience, team work, sportsman spirit, character building and moral values are inevitably , inculcated in the students and their motor, cognitive abilities, focus and clear vision are enhanced. • The college provides a platform for the students to demonstrate their talent, challenging power and brings out best in them as they tend to push themselves beyond their limits to beat their opponents, attain wider recognition, build up contacts, gain exposure and decorate the image of the institution too. • The institution actively involves the students in NCC activities to make them grab the available reservations in Government jobs and academic incentives too, besides honing up their commitment, dedication, discipline, leadership, comradeship and moral abilities. The annual training camps conducted during this session made the college gather accolades in the form of large selections of students in Independence Day Parade at district level , gathering rewards at Inter Battalion Drill and Guard of Honour competition and clearing "B" and "C" certificates examinations in huge numbers. • NSS activities of the institution which include cleaning of surrounding, tree plantation drives, Swachh Bharat pursuits and blood donation camps pave way to a sparkling personality through voluntary community service, very appropriately following the motto "NOT ME BUT YOU". • The institute with its ten faculty members holding a doctorate degree, always enthusiastic to make the students adept at research to clear gray areas, unearth new points and give vent to their curiosity seeking drive by teaching them strategies to search for information. • Prize distribution functions are held to reward the students for their distinction in various arenas to enhance their self-confidence, to make them experience essence of accomplishment, overwhelming self-esteem and positive competitiveness which they treasure for life time and would feel nostalgic about. • The college celebrates days of National and International importance like Independence Day, Republic Day, Gandhi Jayanti ,National Voters' Day, Constitution Day, National Science Day,World Science Day, International Yoga Day, Environment Days of global importance etc. to propagate

in students, a spirit of National integration, communal harmony, civic duty performance along with valuing their heritage, culture, historical legacy and environment conservation. • Rain Water Harvesting system, Solid Waste Management, upliftment of Botanical Garden, tree plantation drives, deployment of solar panel on the roof of physics theatre and outreach environmental activities show the initiative of the institution to make the students engage towards environmental sustainability • Provision of ICT facilities like smart boards, projectors, laptops and free Wi-Fi has enabled the students to absorb technical skills, multiple learning styles and understand global issues by fast track communication.

Provide the weblink of the institution

<https://www.gckpt.com/igac/Institutional%20Distinctiveness%202017-18.pdf>

8.Future Plans of Actions for Next Academic Year

Internal Quality Assurance Cell (IQAC) Plan of Action- 2018-19

1. Inaugural session for new students admitted to the College, to acquaint them regarding College norms and student activities (to acquaint students about College discipline, timetable, House examination Rules, University Conditions, Sports, NSS, NCC, Cultural and other co-curricular activities, Scholarship schemes, Library rules etc.)
2. Development of learner-centric environment conducive to quality education and faculty maturation (Girls' new Common Room, Discipline etc.)
3. Encouraging teachers to adopt the required knowledge and use of modern technology to teaching and learning process (Smart Classrooms, Virtual Classroom, Projector etc.)
4. Provision of organisation of workshops/Seminars/Conferences for students and teachers to upgrade their knowledge.
5. Provision for Extension Lectures to students from learned persons from University/Industry for promotion of quality learning.
6. Encouraging teachers to present their research papers at various Seminars/Conferences/workshops at State/National level and also to participate in these types of programmes.
7. Conduct of class tests, classroom presentation, assignment and Mid Semester Examination for monitoring students' academic performance.
8. Provision for student participation in cultural activities particularly at University Zonal Youth Festival and other inter-college and State level competitions.
9. Encouragement to student participation in Sports, NSS and NCC at University/State/ National level.
10. Arrangement for remedial classes for slow learners especially from socially and economically weaker sections of the society.
11. Special economic assistance to students from economically weaker sections of the society on the basis of merit cum means criteria.
12. Encouraging students to visit library in their free periods so that maximum benefits can be derived from this rich source of knowledge.
13. Provision of Honesty Shop in the College.
14. Provision for Career and Counselling activities in the College.
15. Provision for Subject/Department Associations/Society for the overall development of the Department/Subject.
16. Teaching according to pre-planned 'Lesson /Teaching Plan' by every teacher.
17. To inculcate sense of social responsibility among the students- organisation of Blood Donation Camp, visit of special home for special children.
18. Provision for feedback response from students, parents and other stakeholders to ensure quality education to students.
19. Active participation in Drug De-addiction programmes, DAPO, SWEEP, Legal literacy, Swachh Bharat programmes etc. at various levels.